



# Southborough Heritage Day

## Booth Vendor Application

Monday, October 8, 2018

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Items offered for sale/sample: \_\_\_\_\_

**CHECKS PAYABLE TO: *SOUTHBOROUGH RECREATION:***

**\$75/ For profit (Businesses)**

**\$35/ Non-profit organizations**



Southborough Recreation  
Building A Healthy Community

**Number of Spaces Requested:** \_\_\_\_\_

Your designated location will be determined when this application is received and processed. We will

**EVENT LOCATION:** Heritage Day is held on St. Mark's Field, 25 Main Street, Southborough, MA.

**TIMES & DETAILS:** Set up is open the morning of Monday, October 8th, starting at 7:30 am. Only space is provided, please bring your own tent, tables and chairs. **ALL BOOTHS MUST BE WEIGHTED DOWN WITH PROPER WEIGHTS.** All booth spaces are approximately 10 x 10. Vendors open at 9:30 am and break down begins at 3:00pm. This event is held **RAIN or SHINE** and there are no refunds.

**POWER:** Electricity is not provided but you may bring your own generator.

Will you be providing your own generator? \_\_\_\_\_ If yes, how many? \_\_\_\_\_

**FOOD VENDORS:** All booth vendors providing food must notify the Southborough Board of Health at 508-481-3013 by **October 2.**

**PARADE:** Will you be participating in the parade? Yes \_\_\_\_ No \_\_\_\_

**PAYMENT:** Please make checks payable to ***Southborough Recreation*** and mail to:  
Southborough Recreation, Attn: Heritage Day Event, 21 Highland Street, Southborough, MA 01772

**Return this form no later than September 21, 2018.**

For more information, please contact Denise Mayer [dmayer@southboroughma.com](mailto:dmayer@southboroughma.com)  
or call the Recreation Office at 508-229-4452.